



**LEARN APPRENDRE**  
**NETWORK RÉSEAUTER**  
**SUCCEED RÉUSSIR**

# Registration Form

Please complete the following form and fax it to 819-953-7953. Fields marked with an asterisk are mandatory.

I have read the Privacy Notice on the Canada School of Public Service Web site, and I agree to provide my personal information in accordance with it.

*Please note that if this box is not checked, your registration will not be processed.*

### Course / Event Information

Course / Event Code		Course / Event Title*		
Date*	From-To (YYYY-MM-DD)	Location*	Language*	
			English	French      Bilingual
Cost				

### Participant Information

Last name*		PRI (8 characters)* Regimental Number or Individual Agency Number or Employee Number		
First name*				
Title / Section / Division / Branch				
Department / Agency*				
Billing Address*				
City*		Province or Territory*		
Country*		Postal Code*		
Work Location (city)*		E-mail Address at Work*		
Work Phone Number*		Ext.	Work Fax Number	
Classification*	Gender (for statistical purposes) Male      Female		Language of Correspondence French      English	

### This section to be completed for course enrolment only

#### Interdepartmental Settlement (IS)

Interdepartmental settlement is required by all departments as of April 1, 2001, in order to issue an invoice. Please contact your financial officer to obtain the necessary coding.

Department No.*	IS Organization Code*	IS Reference Code*
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**Notice:** This official application authorizes the School to collect all related fees for the requested service. The participant is responsible for obtaining any required approval within their department or agency.

Participant Signature*	Date
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Special Requirements - Please indicate if you have any physical or dietary need(s) that the School can accommodate.

**For Information**  
**Client Contact Centre**  
Telephone (Toll-free): 1-866-703-9598  
Telephone (NCR): 819-953-5400  
Teletype (TTY): 819-934-6194  
Facsimile (Toll-free): 1-866-944-0454  
Facsimile (NCR): 819-953-7953  
E-mail: [info@cspcs-efpc.gc.ca](mailto:info@cspcs-efpc.gc.ca)

[myschool-monecole.gc.ca](http://myschool-monecole.gc.ca)

**1-866-703-9598**